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Head Teacher: Mrs K Trethewy  
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7<sup>th</sup> October 2022

Dear Parents/Carers

### Parent's Consultations – Tuesday 18<sup>th</sup> October in school & Wednesday 19<sup>th</sup> October online - Online Appointment Booking

As a part of our partnership with parents in providing for your child's education, we hold parent's evenings termly, to share with you how your child is progressing. This term we will be sharing with you how your child is settling into their class and giving you the opportunity to ask us any questions.

Following our recent survey many parents wanted a choice of either online or in person appointments and we are offering this to you. Your child is welcome join the meeting, so that we can work together to help your child do their best at school.

**The teachers will be available in school on Tuesday 18<sup>th</sup> October from 3.30pm – 5.50pm and online Wednesday 19<sup>th</sup> October from 3.30pm – 6.20pm.**

The school has an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. The video call takes place through the same system and the link to this will be in the confirmation email you get once you have booked your appointment(s).

Appointments can be made from **Friday 7<sup>th</sup> October at 6pm** and will close on **Friday 14<sup>th</sup> October at 6pm**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://thorpeprimary.parentseveningsystem.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.)

This information needs to match with the details we hold on our system. If you have the Scholarpack app you are able to see exactly what information we hold. If you have any problems, please ask for help.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

*K. Trethewy*

Mrs K Trethewy  
Head Teacher

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